**Joint seminar and reception at Latvian Embassy on 21 of September**

**Time table**

09:30 Foresight marketing staff will arrive at Embassy

09:30-10:30 Preparation of room layout and reception

10:30 Door open

* Moderator: Shigeyoshi Noto

Seminar part

11:00 Welcome speech by Latvian ambassador、H.E. Mr Zigmars Zilgalvis

11:10-11:40 Presentation on three countries by Inguna, Agnia and Olga (10 minutes each)

11:40-11:55 Presentation by Ms.Anna Palenione (Rural lifestyle project)

11:55-12:00 Closing address by Estonian ambassador、H.E. Mr. Väino REINART

12:00-12:05 Layout changing for reception

Reception part

12:05-12:10  Welcome speech by Lithuanian ambassador、H.E. Mr.Aurelijus Zykas

12:10-12:15 Toast speech by Mr.Tadashi Shimura, cpresident of JATA

12:15-13:25 Luncheon reception (Finger food)

13:25-13:30 Closing address

**Venue**

Latvian Embassy in Japan

Address

37-11 Kamiyama-cho, Shibuya-ku, Tokyo

Tel: 03 3467 6888

**Expected guest**

30-40 Key persons in travel trade and press

**Note**

Those who would like to distribute materials or giveaways, should come to Embassy at 09:30. We will prepare joint paper bag.