

Lauku Ceļotājs

www.celotajs.lv

PROJECT 3rd MEETING

LONG DISTANCE CROSS BORDER HIKING TRAIL "THE FOREST TRAIL"

CB779







26.-27.02.2020, Setomaa, HAANJA - VÕRU COUNTY - ESTONIA

Project "Long distance cross- border hiking trail "The Forest Trail"" (Nr. CB779) is part-financed by the European Union and European Regional Development Fund Central Baltic Programme. The managing authority of the programme is not liable for how this information may be used.

Project management and steering committee

Steering committee members

Country	Name, surname	Organization
LV	Dace Granta	Ministry of Environmental Protection and Regional Development of the Republic of Latvia
LV	Aija Neilande or Aiga Petk ē vica	Kurzeme Planning Region
EE	Kristiin Jors	Enterprise Estonia (EAS) Estonian Tourist Board
EE	Kaja Lotman	Estonian Environmental Board

Project management and steering committee

Management group members

Country	Organization	Name, surname
LV	Asnāte Ziemele	Lauku Ceļotājs
LV	Rolands Auziņš	Nature Conservation Agency
LV	Sarmīte Melne	Latvia's State Forests
EE	Raili Mengel	MTÜ Eesti Maaturism/ERTO
EE	Kadi Ploom	Pepsimaa Tourism
EE	Elin Priks	Setomaa Tourism
EE	Kaisa Linno	Ökokuller
LV	Maija Rieksta	Vidzeme Plannin Region
LV	Sanita Paegle	Riga Plannin Region

1st reporting process

Photos have to be added to a word file and then remade to a PDF file.

IMG 1754.

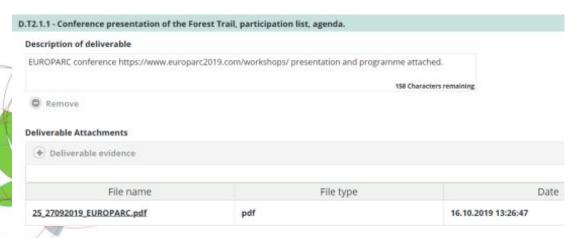
IMG 0882

IMG 183

IMG 1381.ir

WP 1 Management

- 01.04.2019.- 31.09.2019
- 1st reporting process problems:
 - Fill info at each deliverable and add attachments to **each deliverable 1 pdf to 1 deliverable**:
 - No deliverable evidence added to attachments.
 - Name the documents clearly.
 - Target groups



- 2nd reporting period:
 01.10.2019 31.03.2020
- Reporting deadline: 14.04.2020

Target groups

- No participant names only legal entities (one –legal entity = one target entity. Can not be repeated in subsequent periods!
- All private persons under General Public
- No partner organizations to be included
- Target groups:
 - local public authority (pašvaldības/vald);
 - regional public authority (f.e. Valmiera university; West-Estonia, RMK, TB);
 - interest groups including NGOs (f.e. Development Center of Võru County, Imanta Ziedona museum, Latvia Saint Jēkaba Association, LSSF, Latvia SUP federation, Enter Gauja);
 - SME (service providers, guides, shops);
 - General public (FB reaches and website visitors statistics, tourists);
 - Other (Travel trade tour operators and travel agents specialized in nature tourism) celotais.lv



Overview of project progress in 1st and 2nd RP (done so far)

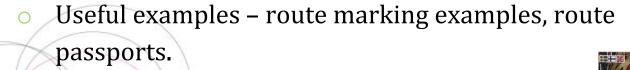


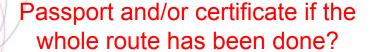
Partner study trip to FIN

Activity A.T1.5 Partner study trip to FIN (WP Product development)

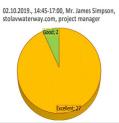
https://www.celotajs.lv/lv/news/item/view/956

- Study trip about development, maintenance and promotion of hiking trails;
- o 30.09.2019.-03.10.2019.;
- 34 participants;
- 14 speakers, top 3 1. James Simpson from St. Olav Waterway, 2.
 Mr. Mikael Nordstrom, regional manager, Parks and Wildlife Finland, 3. Mr. Pasi Juutilainen, Kiljavan Opisto, adult education institute













Stakeholder involvement and local planning seminars

Activity A.T1.1 (WP Product development) - Reported in 1st period: minutes, participant list, agenda, photos.

Info seminars 2 (LV):

- 1. 30.05.2019. Vidzeme planning region seminar in Valmiera (18 pers.);
- 2. 31.05.2019. Riga planning region seminar in Sigulda (30 pers.);

Info seminars 3 (EE):

- 1. 27.08.2019. MTU Okokuller infoseminar at Kolgaküla in Lahemaa (37 pers.);
- 27.09.2019. Peipsimaa Tourism seminar with the local municipalitys and Peipsimaa developers (13 pers.).
- 3. 28.05.19 in Setomaa on (no signature lists, photos?)

Photos, siganture list in report!!!!!

• 98 participants reached (2 LV + 2 EE)

Partners feedback?!



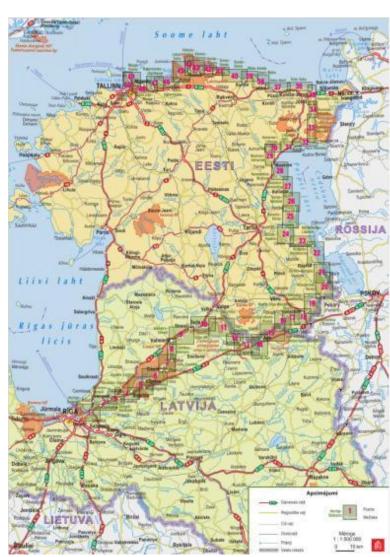
Forest Trail overview map

WP product development A.T1.10

Responsible: PP9 (RPR) + procurement process. Reported in 2nd period (01.10.2019.-31.03.2020.)

Is the route / trail officially approved by all responsible authorities?





Forest Trail maps by single day stretches

WP product development A.T1.10

Deliverables:

Maps for printing and online use with the Forest Trail and services, sites marked (maps for each of 50 days).

Sent 1st (final) corrections to Jana Seta with services, sights, itinerary by days. 2st (final) corrections were sent 28.02.2020. Next corrections possible only for extra payment. Dedaline JS ready maps with all corrections is 15.03.2020.!





Forest Trail unique selling points and forest values

Activity A.T1.9

Description/interpretation of forest values and other unique selling points/attractions along the Forest Trail.

- USP defined for Image brochure
- The guidebook will have unique forest values / descriptions for each day



Visual identity – stylebook

WP product development Activity A.T1.2

- Common visual identity stylebook (2 languages LV, EE) including logos of Forestrail in 5 languages is developed
- Stylebook LV
 https://www.celotajs.lv/g/Professional/Projects/ForestTrail/MEZTAKA brandbook LV.
 pdf
- Stylebook EE
 https://www.celotajs.lv/g/Professional/Projects/ForestTrail/MEZTAKA brandbook EE.
 pdf.png?size=1024
- !!!! Logos in all formats and languages:

https://www.celotajs.lv/lv/project/19/logo









Project leaflet

WP Communication A.C.4

Project leaflet

- EN https://www.celotajs.lv/g/Professional/Projects/ForestTrail/Forest trail info en.pdf
- EE https://www.celotajs.lv/g/Professional/Projects/ForestTrail/Forest_trail_info_et.pdf
- LV https://www.celotajs.lv/g/Professional/Projects/ForestTrail/Forest_trail_info_lv.pdf
- \circ Print Target value = 1000 x 3 languages; Printed 2000 in EN, LV 2000, EE 1000
- Reported in 1st period







Forest Trail image brochure

WP Marketing and Promotion Activity A.T2.6

- Pocket size ca 20 pages + folded overview map;
- Texts in 5 languages LV, EE, DE, ENG, RU;
- Responsible: PP8 translations; LP design, layout, content, printing – all PP
- Reported in 2nd period

Lessons learned: All texts should be checked from the beginning, in word files. PDFs should only be for mistake corrections, not text stylistic changes.

Questions should be asked to the person who sent you the email with the specific task.

	LV	EE	DE	ENG	RU	
4	Quantity	Quantity	Quantity	Quantity	Quantity	Total
Lauku Ceļotājs	2200	0	1950	1654	610	6414
Dabas aizsardzības pārvalde	2450	360	970	2287	600	6667
AS Latvijas valsts meži	2450	0	975	2322	920	6667
Vidzemes plānošanas reģions	2100	720	975	1652	1220	6667
Rīgas plānošanas reģions	2790	0	1290	2587	0	6667
MTU Eesti Maaturism	0	2010	1290	1457	910	5667
MTU Peipsimaa Turism	325	1199	1960	1388	920	5792
MTU Setomaa Turism	685	1194	1620	1383	910	5792
MTU Okokuller	0	2517	970	2270	910	6667
	13000	8000	12000	17000	7000	57000





E11 - coordination with European long distance hiking paths

WP marketing and promotion A.T2.4

• ERA agreed!



Nedēļas nogalē apmeklējām Eiropas Kājāmgājēju asociācijas (ERA, European Ramblers Association) konfrenci, kongresu un koplīgu pārgājienu. ERA šogad svin 50 gadu pestāvešanas jubileju, kopumā apvieno 63 dalīborganizācijas no 33 Eiropas valstīm. ERA un partneroganizāciju piereze joti noder un palīdz veidojot Mežtakas maršrutu - guvām ieskatu, kā pozicionēt pārgājienu maršrutus mežā, ko vēl bez iešanas tūristi vēlas darīt pārgājienu laikā un kādi ir būtiskākie pakalpojumi kādus būtu jānodrošina, lai tūrists būtu ar mieru doties pārgājienā. To visu liksim lietā veidojot Mežtakul



Lauku Celotājs / Baltic Country Holidays is in Bad Urach.





Present the Forest Trail in travel fairs

WP Marketing and Promotion A.T2.8

- 3 fairs reported in the 2nd period BALTTOUR, ADVENTURE, TOUREST:
 - Balttour (Latvia);
 - Dates: 31.01.-02.02.2020.
 - » PP5 Peipsimaa
 - » PP6 Setomaa
- Adventuras (Lithuania);
- o Dates: 24.-26.01.2020.
 - » PP4 ERTO
 - » PP5 Peipsimaa
 - » PP6 Setomaa

- Tourest (Estonia)
 - Dates: 07.-09.02.2020.
 - » PP4 ERTO
 - » PP5 Peipsimaa
 - » PP6 Setomaa

Next year we need 1 common stand for Forest Hiking! Jūlija?



The Forest Trail project website section on partners web pages Activity A.C.2

- https://www.celotajs.lv/en/project/19 (LP)
- https://www.daba.gov.lv/public/lat/projekti/aktualie projekti/m eztaka1/ (P2)
- https://www.lvm.lv/sabiedribai/atputa/meztaka (P3)
- https://www.maaturism.ee/index.php?id=forest-trail (P4)
- http://visitpeipsi.com/professionaalidele/tegevuskava-projektid/ (P5)
- https://visitsetomaa.ee/et/est-lat-forest-trail-1 (P6)
- http://www.vidzeme.lv/lv/projekti/parrobezu pargajiena marsru ts 8220meza taka8221 forest trail (P8)
- http://rpr.gov.lv/project/meztaka/ (P9)
- PP7 does not have website, info on FB



Social networks - activity summary in each reporting period Activity A.C.2

Activity A.C.2 Digital activities

WP Communication

Deliverable: Social networks - activity summary in each reporting period; ALL

Facebook page (LV) - Mežtaka/ Forest Trail: @meztaka: https://www.facebook.com/meztaka/

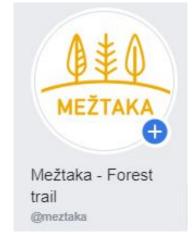
 LP updated general info, regular posts, 1738 followers (+453 from September)

Facebook page (EE) - Metsa matkarada - Baltic Forest Hiking - Mežtaka:

@metsamatkarada:

https://www.facebook.com/metsamatkarada/

Regular posts, 224 followers

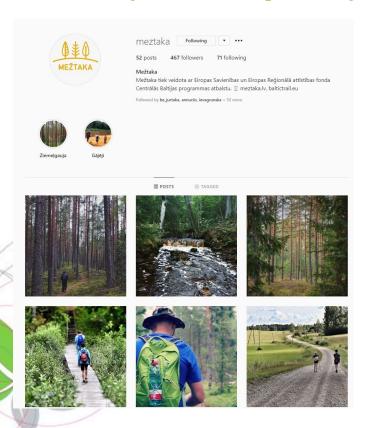




Social networks - activity summary in each reporting period Activity A.C.2

Instagram

www.instagram.com/meztaka
467 followers (+293 from September)



Youtube:

Baltictrails account with 2 channels:

Chameis.

1) Forest Trails

2) Coastal Hiking

https://www.youtube.com/cha nnel/UCBIkg2_P8Gz2NFkNL 5AfRlw

Suggestions from Jūlija about managing social networks?

celotajs.lv

Summary of media publications and press releases Activity A.C.3 Publications

- 1 press release has been sent by lead partner (22.05.2019.)
- 4 by project partners 2 VPR (16.05., 04.06.2019.), RPR (May), MTÜ Peipsimaa Turism (17.08.2019), any other?
- 16 articles were published, 3 Radio programmes

Please add press releases to reports!













COMING NEXT!

PDF pages development for Guidebook

Activity A.T1.8

- LV texts sent for translation to EN (deadline 28.02.20)
- EE texts sent for translation to EN (1st pages only deadline 6.03.20; 2nd pages in EN developed by EE partners (are style corrections needed? If so the budget in Setomaa for EE translation).
- Guidebook (all 50 days) in English will be available on google drive (02.03.20).
- EE partners correct (2 weeks 20.03.20) all Estonia part in EN (word doc), EN version sent also to Latvian partners (Estonia and Latvia);
- LV partners check the translations to English (2 weeks 20.03.20).
- Put EN corrections to LV version by 3.04.20 for all other translations (except EE)
- Translate to other languages (by 30.04.20 (?) all language versions will be sent to partners in word doc to check (no major corrections in PDF after)
- Intro and final texts ready in LV and translated to EN (5.03.20), for partners to comment by 12.03.20. Corrections to LV by 20.03.20.
- Firest PDF design, EN version on 20.03.20 25.04.20, For partners to check 25.04. –
 3.05.20.
- Please check that you have uploaded your preferred pictures of each day for the designer to use. Otherwise, the pictures that are available to us will be used.
 - LV https://drive.google.com/drive/folders/12QY7vawtCoYb9f1ZURLCF_17q7eqXzwJ?usp=sharing
 - EE https://drive.google.com/drive/folders/1LFJaZHviVm7fb-llGvmewe25Jn0w iaw?usp=sharing

Small scale infrastructure sites (info stands, 2 small bridges)

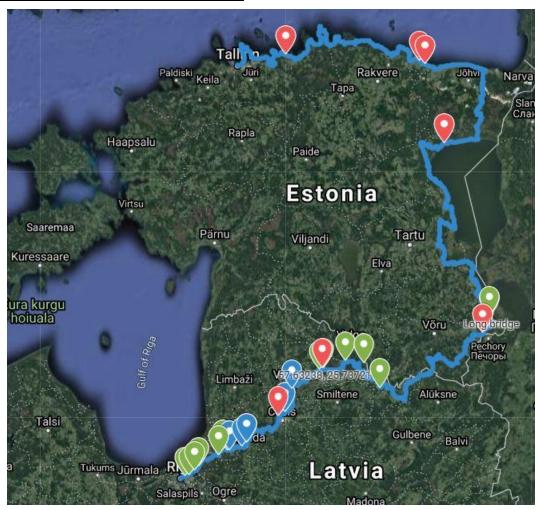
https://www.google.com/maps/d/edit?hl=en&mid=1vruT5wqcETvC0ch4OYDUwIRcnKq-q6dA&ll=58.096175267356315%2C26.947917407634918&z=9

Activity A.I1.1 Forest Trail information stands: approvals, production, installation.

Activity A.I1.2 Bridges: approvals and building.

Forest Trail information stands along the route. (information on the progress and achievements - procedure, design, documentation - reported in 2nd period; stands in nature reported in the 3rd period).

Period 2: 01.10.2019 - 31.03.2020 Period 3: 01.04.2020 - 30.09.2020



Small scale infrastructure sites

examples from Coastal hiking trail















Forest Trail marking Marking guidelines (A.T1.7)



Finansing: LP, PP4; In LV and EE; PDF only

- To be checked by partners until 10.03.2020
- At the moment in EN ERTO translates to EE; LC - to LV

E9/E11? (what to do with the North Estonian coastline?)

How to deal with marking Forest trail areas that already have RMK marked trails?





MARKING GUIDELINES FOR BALTIC FOREST HIKING ROUTE IN LATVIA AND ESTONIA

Lauku celotāis, 2020



Briefing events for trail marking (train the trainer) (A.T1.12)

- Participate: PP2, PP3, PP4, PP5, PP6, PP7, PP8, PP9
- April June
- 5 x 1 day events, 25 persons each 3 in EE and 2 in LV:
 - DAP 1.04.20 with LP training (budget for catering, bus rent = 800EUR), can make more breefings after, if needed
 - VPR breefing
 - PEIPSI breefing with LP 7.04.? (budget 500EUR with catering)
 - SETU breefing
 - EKO breefing
- Marking all partners has materials: paints, brushes, stickers etc., some also subcontracted works - check your budget!

How to organize marking

Estonian example:

https://galerija.celotajs.lv/lv/f/Events/2018/180409_Jurtakas_Markesana_Igaunija



Hiker Friendly label guidelines and label design and print

WP product development A.T1.6

Responsible: LP

Finansing: LP, PP4 (ERTO)

Reported in 2nd period (01.10.2019.-31.03.2020.)

Open Deliverables:

- Hiker Friendly sign LV and EE language versions (100+100)
- Hiker Friendly guidelines for service providers. Online and printing publication (250 copies in LV and 250 copies in EE).

In developement, Deadline: March 2020

About «Hiker friendly» sign in Latvia and Estonia Activity A.T1.6

1. How many criteria are required to get the sign?

A company which wants to get the sign must fulfill at least 75% of the mandatory criteria.

2. Who awards the sign?

During the course of the project, the sign is awarded by the "Baltic Country Holidays" country tourism association in Latvia, the "Eesti Maaturism" country tourism association in Estonia, and a series of partners.

Hikers' Friendly sticker LV and EE language versions (100+100). Hikers' Friendly guidelines for service providers. Online and printing publication (250 copies in LV and 250 copies in EE). TO BE DONE BY END MARCHEOLOGIES.

Hiker friendly sign Activity A.T1.6 examples in other countries





The quality certificate for hotels in Greece, with has four levels



The quality sign for accommodations in Austria, with three categories



The quality certification for accommodations and dining venues in Germany



The quality sign for accommodations and dining facilities in the Netherlands otajs.lv

Questions about «Hiker friendly» sign to friends in Greece

- 1. Hikers friendly certificate has been developed by the Social Co-operative Paths of Greece in collaboration with Green Evolution. Are they the ones who also decide and give this certificate to accommodations in Greece?
- 2. At the beginning "Hikers friendly" certificate was available only for hotels but it will be open also for other sectors is it still planned for the future?
- 3. How many criteria/points are required to get the bronze level (first level) of the certification? And how many criteria there are together?

Pilot testing

WP product development A.T1.14

- October 2020 December 2020
- Responsible PP4 (is a tender required?), PP8
- Report of testing results, including assessment and recommendations.
- PP4 and PP8 will organise pilot testing with tourism students, summarise their feedback. EE students will test a Forest Trail stretch in LV and vice versa. Testing hikes will be organised as a group hike, led by tourism teachers.

Digital version of the Forest Trail - website

WP Marketing and Promotion A.T2.2

https://baltictrails.eu/forest/ - Forest Trail page

https://baltictrails.eu
Hiking

- The Forest Trail website in EE, LV, DE, EN, RU languages;
- Linked with partner web sites;
- Integrated in mobile app Nature Tourism;
- Under construction scheduled for early summer
 - Each partner will have its own login





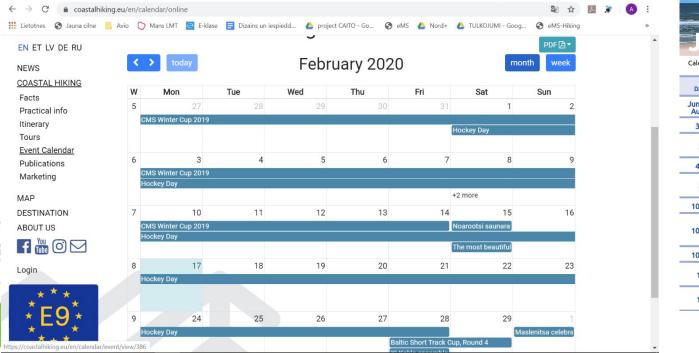
Calendar of events along the Forest Trail

A.T2.3

- Calendar of events along the Forest Trail route programmed and content translation EE/LV/EN/DE/RU for 2020 and 2021, online
- Calendar of events along the Forest Trail route 2020. Reported in the 2nd period.

 Please fill in the following table with all the upcoming 2020 Forest Trail events -https://docs.google.com/document/d/1sltTlfPQ_NofXX4oAMwgJ6dl3uG5oniKkxDlmdtN0

-4/edit?usp=sharing





Presentation materials

WP Communication A.C.5

- A set of presentation materials for each partner with Forest Trail and program visual identity roll-ups, posters, T-shirts, cups, lunch boxes, water bottles and others by each partner.
 - Finansing: each partner check the budget
 - The aim competitions on FB, events, seminars, trade fairs

!!!! Logos in all formats and languages:

https://www.celotajs.lv/lv/project/19/logo



CB LOGO – ALYAWS and on every item!!!!









Forest Trail service provider regional workshops and national events

WP Product development A.T1.11

Regional workshops: (40 pers.) - PEIP, SET, Eko, RPR, VPR - 3rd period 2 LV, 3 EE:

- Date LV
- Date LV
- Date EE
- o Date EE
- o Date EE

National (100)pers.) events: 1 EE + 1 LV

Partner RPR presents the idea:

- How to make Forest trail known:
 - o stories:
 - o sales;
 - involvement of hiking organisations. LP,
 - **ERTO**
- Latvia 31.03.2020, Skrīveri (100-150 pers.)
- Estonia?

International media/Fam trips to present the Forest Trail

WP Communication A.C.7

- International media/Fam trips to present the Forest Trail (May-September, 2020)
- 3 trips (5-6pax)
- O PP4, PP5, PP6 ERTO, Peipsimaa and Setomaa
- 1 Norge Raiser Fam trip (2 pers. / June)

2 BB Klaipeda Old Mill or Memel Hotel

1 BB Vilnius Rinno superior

2 BB Villa Ksenija vai Spa Dinaburgs in Daugavpils

2 BB Gauja National park: Sigulda Hotel or Kārļamuiža manor

1 BB Tartu London Hotel

1 BB Lahemaa National park - Vihula vai Sagadi manor

1 BB Tallinn Hotel Kreutzwald vai L'Ermitage (leave the van in hotel parking)

Ferry Tallinn - Helsinki (2 h) and train Helsinki - St. Petersburg (3,5 h)

2 BB St. Petersburg

1 BB Tallinn Kreutzwald L'Ermitage hotel

1 BB Riga Laine hotel

1 BB Kolka Zītari hotel

1 BB Liepaja Kolumbs Hotel



>>> Forest Trail integrated in mobile app Nature Tourism (functionality reported in the 3rd period, content integration - in the 4th period); Forest Trail integrated with the nature data management system "Ozols. (reported in the 4th period) - PP2.

>>> 1 video and 3 banners for social networks and web communication - reported in the 3rd period - PP2.

https://youtu.be/dKHi0uLy7bc

>>> Interactive communication elements (ca25 pieces) to be put by info centers, etc. (Reported in the 3rd period)- PP2.

4th partner meeting

WP Management A.M.4

Next partner meeting will be held in LV;

- Organised by: PP8 (VPR);
- Duration: 2 days;
- May 2020 date and place????



Info from JS (Joint Secretariat):

- Seminar in Riga 18-19 March.
- For the first day, we invite lead partner project manager and communication manager + 4 representatives from project partners.
- Registration:
 https://www.lyyti.in/Project Implementation Seminar
 1101
 Open until 6.3.2020
- Video guidance for eligibility of cost for you to prepare for the event:
 - https://www.youtube.com/playlist?list=PLGbbF6gmxR DpaInzcDf0aUwKOU0Y2N5w3.







