

Nordplus Adult 2016 (10.03.2017 -) (NPAD - 2016/10040)

Project

„Service design know-how for rural SMEs strengthening the link

between adult learning and working life in rural SME local food sector”.

**2nd partner meeting minutes**

**10.03.2017**

**Landbrukets Hus, Hollendergata 5**

**kl 9-13.00**

- Estonia send us the 5 questions by 20 March they have used on their survey, everyone translates and use it for surveys for target market and send the summery by April 15.

- All the partners were to send their activities each to put on the project website for news <http://www.celotajs.lv/en/project/4/news> (testing and diseemination – 2 events by partner. One for dissemination – end of 2016, other – testing translated Handbook structure end 2016/beginning of 2017). Partners need to assemble pictures from meetings and send the shorty story (like in website) to be upload to Google disc by LC

- Partners select the best practice business and visit/reach them to put into best exsample section in each section with info and pictures

- How do we reach the members/students = target markets for each partners (see dissemination slide PPT)? Have to be decleared for final report.

- Asnate send a template design for the handbook by 15.05.2017. Each partner fill their own content. Clearly mark photo examples and comment on why it is a good photo (to be used for design as well).

-We will have one common picture-bank where we upload all pictures for best exsamples to be used later . Can use each other's pictures with ref. Remember property rights on photos! Add link to shop etc. Good quality pictures!

-Upload project logo from Google disc/Norplus Adult

<https://drive.google.com/drive/folders/0B9FqfSUXLt1PYlg0SGVoZlZCeGc> : HANEN and Olustvere needs to upload project logo on their website;

* + On-line training platform -partners report on solutions. Hanen have to send the structure for Moodle training platform to LC. Including open discussions for providers. (Also good for FAQ).

- Ex good local cooperation from Norway: [The Golden Road](http://dgo.no/?lang=en), [Rørosmat](http://rorosmat.no/)

- Ex for chapter 3: [How to run your store better](https://godbutikk.wordpress.com/)

* Dates:
* Template provided by end of April
* Partner fill in content by June 10th
* Exchange Handbooks before next meeting
* **Final project meeting Nord+ in Latvia June 26th**